**`VILLAGE OF VALATIE**

**BOARD OF TRUSTEES MEETING**

**January 09, 2018**

**7:00 P.M.**

**PRESENT**  **AUDIENCE**

Mayor Diane Argyle Chief Rustin Dolan

Trustee Frank Bevens 1st Asst. Chief Joe Loeffler

Trustee Larry Eleby Carol Williams

Trustee Angelo Nero

Trustee David Williams

Robert Fitzsimmons, Esq.

Mayor Argyle opened the meeting at 7:00pm with the Pledge of Allegiance.

**Resolution #70** was made by Trustee Bevens to approve the December 12, 2017 minutes with an addition stating that warranty work is being done on the ladder truck while the floor is being done at the fire house. Trustee Nero seconded, all in favor, carried.

**Resolution #71** was made by Trustee Williams to approve claims 2018-8-346-385, for a total of $31,513.32 (which includes a BOND payment of $8,803.15) and $72,025.63 for off abstract bills (which includes the second half of year payment for the Highway Dept. contract of $53,700.00) for a total of all bills $103,538.95. Trustee Eleby seconded, all in favor, carried.

**Public Comment**- Carol Williams commented that the State Highway Department did not do a good job of clearing off the snow on Main Street after the last storm. Mayor Argyle explained that this was their first time doing it and she will contact them to discuss what needs to be done to clear the snow. There was much discussion from the Board regarding possibly having the Town take back doing the clearing of snow. Mayor Argyle will discuss the matter with both the State Highway and the Town Highway departments.

**Fire Dept.**

There were 12 calls for the month of December. Chief Dolan asked what the criteria would be for an alarm to be considered as part of the False Alarm Law? Mr. Fitzsimmons stated not maintaining equipment such as a smoke detector. If the smoke alarm goes off due to cooking, it did it’s job. The amount to be charged should be left up to the discretion of the fire department and would go back into the fire department budget. The False Alarm Law should be posted on the website and anywhere else deemed necessary. The Village Clerk would send a letter to the homeowner or business along with a bill.

**Theater**- no report

**V.E.R.A.-** no report

**Sidewalks**- The Public Hearing for the trash receptacles will be held at the February meeting.

**Parks- Callan Park/Landscape-** No report

**Clerk’s Office**- Resolutions for the final gathering of information for General Code for the Local Law Book for the Village needs to be passed before the final edition of the law book can be finished. The following Resolutions are listed below with motions of approval:

1. **Resolution No. 1** – Adopting a policy for access to records-

Motion: Trustee Bevens

Second by: Trustee Eleby

All in favor, Motion passed.

2. **Resolution No. 2**- Adopting an Investment Policy-

Motion: Trustee Williams

Seconded by: Trustee Bevens

All in favor, Motion passed.

3. **Resolution No. 3**- Adopting a Procurement Policy-

Motion: Trustee Eleby

Seconded by: Trustee Williams

All in favor, Motion passed.

4. **Resolution No. 4**- Adopting a Records Retention Policy-

Motion: Trustee Williams

Seconded by: Trustee Eleby

All in favor, Motion passed

The Board will also need to look into a work place violence policy as security for the Village Office. The Village has a harassment policy in place already.

**Solar Report**- There was discussion as to where LED lights needed to be placed around the Village and each project needs to be approved individually. This may fall under Resolution #84 of 2015 regarding the NYS Climate Smart Communities Pledge.

**Water/Sewer Dept**.- There have been 4 frozen meters reported in the last 2 weeks. Each replacement meter cost is $350.00. It is written in Village Law that residents need to maintain their meters so that they do not become frozen.

**Resolution # 72** was made by Trustee Williams to bill residents the $350.00 cost of a new meter who allow their meters to freeze. Trustee Nero seconded, all in favor, carried.

The roof of the sewer plant will need to be replaced because it is leaking. The Village Engineer stated that we need to go out to bid and he would put a bid package together. A notice will be placed in the paper.

**Resolution #73** was made by Trustee Williams to go out to bid for a new roof for the sewer plant. Trustee Nero seconded, all in favor, carried.

**Senior Center**- A quote from Scheriff Electric to put in LED lights at the Senior Center was higher than the quote from Don Mackey.

**Resolution # 74** was made by Trustee Williams to proceed with Mr. Mackey for putting in LED lights at the Senior Center. Trustee Nero seconded, all in favor, carried.

**Highway Dept**.- The Mayor will ask Highway Superintendent John Ruchel to place signs up for snow removal for parking lots in the Village at the request of the Board.

**Building Dept.-** no report

**Water/Sewer forgiveness-** none

**Applications for MHG/ Callan Park**-

1. Town of Kinderhook Volleyball- extend season to May

2. Pegasus- Mental Health Counseling- Meditation

3. Girl Scouts- renewal of meetings at MHG

**Resolution #75** was made by Trustee Bevens to approve the applications, Trustee Eleby seconded, all in favor, carried.

With no further business to discuss,

**Resolution #76** was made by Trustee Eleby to adjourn the meeting at 8:42 pm. Trustee Nero seconded, all in favor, carried.

Respectfully submitted,

Barbara A Fischer, RMC

Village Clerk/Treasurer